PRIMARY 1

2027 PARENTS' HANDBOOK

West View Primary School

A Guide for Parents and Pupils



67600178

31 Senja Road S677742

ABOUT OUR SCHOOL

Our Vision, Mission and Values

Every West Viewan a Passionate Learner
and Confident Leader.

To make school inviting and learning inspiring for our learners to grow holistically.

SCHOOL VALUES

Trustworthy
Active in
Learning
Empathetic
e**N**terprising
Tenacious



Everyone's a TALENT

KEY CONTACTS

West View Primary School

Address	Address: 31 Senja Road Singapore 677742
Email	wvps@moe.edu.sg
Website	Website: http://westviewpri.moe.edu.sg/
Phone	6760 0178
Office Hours	Monday to Thursday, 7.15 am to 5.15 pm Friday, 7.15 am to 4.45 pm

Aim High

School Leaders

Principal	**Mr Eugene Lee Fook Loong** Email: lee_fook_loong_eugene@schools.gov.sg
Vice Principal 1	**Mr Toh Jin Tian** Email: Toh_Jin_Tian@schools.gov.sg
Vice Principal 2	**Mdm Lim Kar Wae Fiona** Email: Fiona_LIM@schools.gov.sg
Vice Principal Administration	**Ms Doris Ong Poh Choo** Email: ONG_Poh_Choo@schools.gov.sg

Heads of Instructional Programmes

English Language	**Mrs Ho-Tan Soon Hui** Email: tan_soon_hui_a@schools.gov.sg
Mathematics	**Mr Michael Kao Horng Yih** Email: Kao_Horng_Yih_A@schools.gov.sg
Mother Tongue Languages	**Mdm Oh Chew Hiang** Email: oh_chew_hiang@schools.gov.sg

KEY CONTACTS

Heads of Lower Primary

Year Head	**Ms Chan Yee Tuang** Email: chan_yee_tuang@schools.gov.sg
Subject Head (Student Management)	**Mdm Tan Toon Lim** Email: tan_toon_lim@schools.gov.sg

Primary One Form Teachers

1 Aspiration	**Ms S. Deviga** Email: s_deviga@schools.gov.sg
	Miss Jenny Lok Hong Tan Email: Lok_Hong_Tan_Jenny@schools.gov.sg
1 Brilliance	**Mrs Alison Tan Shu Wei** Email: tan_shu_wei_alison@schools.gov.sg
	Mdm Nur Shabrina Email: Nur_Shabrina_Mohd_Afendi@schools.gov.sg
1 Confidence	**Mdm Waheeda Bte Mohamed Ibrahim** Email: wahee.attig@gmail.com
	Mdm Wee Shi Xiu Email: wee_shi_xiu@schools.gov.sg
1 Diligence	**Mdm Nurhazlinda** Email: nurhazlinda_mohamed_shafri@schools.gov.sg
	Mdm Lim Seow Yin Email: Lim_Seow_Yin@schools.gov.sg
1 Empathy	**Mdm Aryane Mohamed Ali** Email: aryane_mohamed_ali@schools.gov.sg
	Ms Ong Kai Wei Email: Ong_Kai_Wei_A@schools.gov.sg

SCHOOL HOURS

What time do we go home?

FIRST FEW WEEKS OF SCHOOL

School Hours for the First Weeks

Event	Date / Time	Who?
P1 Admin Day	**19 Nov 2026 (Thu)** **10.30 am to 12 pm**	• Parents to attend • Pupils can attend
P1 Orientation	**4 Jan 2027 (Mon)** **8.30 am to 12.30 pm**	• P1 pupils • Parents are invited to spend the day in school
P1 Start-it-Right	**5 to 8 Jan 2027** **(Tue to Fri)** **7.30 am to 12.30 pm**	• P1 pupils • Parents can observe during recess on 5 and 6 Jan ONLY from 9 to 9.30 am
Normal school days	**11 Jan 2027 onwards** **7.30 am to 1.30 pm**	• All pupils



START-IT-RIGHT PROGRAMME

WVPS Start-it-Right Programme (SIR)

- Help parents/guardians and pupils to assimilate into the school system
- Form close partnerships to nurture the pupils holistically

Be My Buddy

- Each Primary 1 pupil will be paired with at least one Primary 4 Buddy, who will help him/her familiarise with the school routines
- Your child's Buddy will introduce the school, role model how to collect the bento boxes during recess and provide support

Preparing Your Child for School

- Prepare your child mentally by sharing your positive school experience
- Teach your child/ward how to introduce himself/herself
- Things your child/ward should be able to do independently:
  - ✅ Asking for permission
  - ✅ Going to the toilet
  - ✅ Handwashing
  - ✅ Writing his/her name
  - ✅ Organising school bag
  - ✅ Holding a pencil correctly
  - ✅ Removing and wearing his/her socks and shoes
- Knowledge that your child/ward should have:
  - ✅ Letters of the alphabet
  - ✅ Counting from 1 to 10
- Pre-empt your child/ward about the differe primary school
  - ✅ Larger learning environment
  - ✅ Longer school hours
  - ✅ More interaction with pupils and teach

Available through Parents' Gateway



TYPICAL SCHOOL TIMETABLE

What are we having?

Typical School Day

Time	Activity
7.20 am to 7.25 am	Morning Arrival
7.25 am to 7.30 am	Flag-raising, singing of National Anthem and announcement
9.00 am to 9.30 am	Recess
9.30 am to 11.55 am	Lessons and Classroom Activities
11.55 am to 12.05 pm	Snack Break and Rest
12.05 pm to 1.25 pm	Lessons and Classroom Activities
1.25 pm to 1.30 pm	Clean up and Dismissal

* please note that pupils who arrive in school after 7.30 am will need to register late-coming at the General Office and be considered late.



THINGS TO BRING TO SCHOOL

School Bags

- Lightweight bags preferred (trolley bags are discouraged as they can cause problems in crowded walkways and on stairs.)
- Pack school bag according to the timetable (once received)
- Maximum safe weight of the school bag and its contents is 3 kg
- Ensure all belongings are labelled – water bottles, lunch box, wallet, purses, stationery, colour pencils, books, shoes, uniforms etc.
- Handphones and smartwatches are not allowed to be used during school hours as they may distract pupils from learning.

Things to Bring to School Every Day

- A small water bottle
- A small bag to put hand sanitiser, tissue paper, and a thermometer (an oral digital thermometer will be issued to each pupil)
- Light and healthy snacks for Snack Break
- Student Handbook
- Storybook (Mon-Wed: English medium and Thu-Fri: Mother Tongue Languages)
- Stationery (pencils, eraser, ruler, sharpener)
- Coloured pencils
- Homework File
- AMI card for collection of pre-ordered bento *New!*
- Pocket money of around $2



Day 1: 5 January

- Character and Citizenship Education (FTGP) P1
- WVPS Report Book

Day 2: 6 January

- 1 Purple File (English Language)
- 1 Yellow File (Mathematics)
- Primary Mathematics P1A Textbook & Practice Books
- 1 Broad Line Exercise Book (English Language)
- 1 Broad Line Exercise Book (Mathematics)
- 1 Jotter Book (English Langauge)

Day 3: 7 January

Chinese Language

- 2 Medium-square Exercise Books
- Chinese Language (欢乐伙伴2.0) Textbook P1A
- Chinese Language (欢乐伙2.0) Activity Book P1A
- Chinese Language (欢乐伙伴2.0) Writing Exercise Book P1A
- Chinese Language (欢乐伙伴2.0) Character Cards 1A (Small)
- Character and Citizenship Education P1 (Chinese)
- 1 Blue File (Mother Tongue)

Malay Language

- 2 Exercise Books (broad lines)
- 2 Jotter Books (broad lines)
- Malay Language (Cita) Textbook P1A
- Malay Language (Cita) Activity Book P1A
- Malay Language (Cita) Small Reader P1A Bk 1-4
- Character and Citizenship Education P1 (Malay)
- 1 Blue File (Mother Tongue)
- Malay Language Supplementary Readers & Reading Passport Bundle (Book 1-8)

Mother Tongue Langauges!

Tamil Language

- 1 Broad Line Exercise Book
- 1 Lined Jotter Book
- Tamil Language (Inbathamizh) Textbook P1A
- Tamil Language (Inbathamizh) Activity Book P1A
- Tamil Language (Inbathamizh) Penmanship P1A
- Character and Citizenship Education P1 (Tamil)
- 1 Blue File (Mother Tongue)
- Tamil Language For Primary School (Inbathamizh) Student Reader P1 (Book 1-3)

CURRICULUM & ASSESSMENT

Subjects Offered in Primary 1 in WVPS

- English Language (EL)
- Mathematics (MA)
- Mother Tongue Languages (MTL)
  (Chinese, Malay, Tamil, Hindi)
- Social Studies (SS)
- Physical Education (PE)
- Music (MU)
- Art and Craft (AC)
- Programme for Active Learning (PAL)
- Character and Citizenship Education (CCE)
- Form Teacher Guidance Period (FTGP)
- Curriculum-based Learning Programme (CLP)
  (English Language and Mathematics Enrichment Programmes)

Learning is fun!

Homework and Assessment

Learning, Homework and Assessment in Primary 1

- Focus is on building your child's confidence and desire to learn
- No exam or weighted assessment
- Paper-based approach to homework (no online homework)
- Informal 'bite-sized' assessment tasks
- Carried out regularly and feedback given through rubrics and pupils' work that focuses on the process of learning



Pre-Assembly



Activities planned for your child

- Tone-setting for the week
- Teacher-Pupil Interaction Time (TPIT)
- Silent reading

Recess

- Recess is from 9 am to 9.30 am daily
- Ensure that your child is given enough pocket money ($2 should be sufficient)
- Onboard Central Kitchen Meal Model and pre-order your child's school meals for next day's meal before 2 pm. Each meal is priced between $1.80 to $2.70.
- Additional food and drinks options are available from WVPS snacks stall and vending machines.

10-minute Break

I can grow!

- 10-minute break is from 11.55 am to 12.05 pm
- Pupils will take the break inside the classroom
- Prepare some simple dry snacks like biscuits, buns, fruit, small packet of milo

Co-curricular Activities (CCA)

- Pupils will be invited to join CCAs in Primary 3
- CCA is NOT compulsory
- WVPS offers the following CCAs

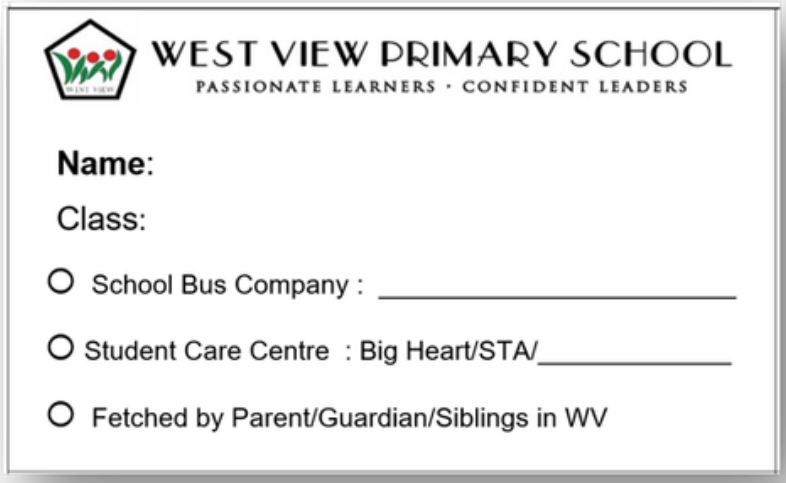
Modular	Information Communication Technology, Performing Arts, Visual Arts, Life Skills and Sports
Performance Groups	Brass Band and Modern Dance
Sports and Games	Football (Boys only), Basketball (Boys only) and Floorball (Girls only)
Uniformed Group	Scouts
Clubs	Art & Craft Club and Environmental Science Club

SCHOOL UNIFORM

- Wear uniform daily with white ankle socks and black school shoes
- Please refer to the Student Handbook for the School Rules and Regulations

Temporary Name Tag

- Temporary name tag is to be worn daily until the embroidered name tags are ready (and sewn on above the school crest).
- State clearly how your child should be dismissed from school
- It help staff to identify your child and class, and ensure a smoother and safer dismissal according to the correct arrangements.



We are SMART!



DISMISSAL ARRANGEMENTS

Pupils with Older Siblings

- Teachers will lead the pupils to the foyer
- Pupils with older siblings will wait together at the foyer

Bus Commuters

- Make sure the tag issued by the transport company is fastened securely to your child's school bag
- Write down the details of the bus company on your child's temporary name tag
- Get your child to remember the bus number if possible
- Pupils will assemble in the hall

Pupils Attending Student Care

- Ensure that your child knows the name of the student care he/she is attending
- Pupils will assemble in the hall

Private Vehicle

- Private vehicles will be allowed to enter school premises around 1.45 pm when the school buses have left to ensure the safety of all

Home Sweet Home!



HOME-SCHOOL PARTNERSHIPS

School Updates

- Look out for the notifications and letters sent via Parents Gateway about school events and calendar
- Visit the school website for all important dates and information for the term at http://westviewpri.moe.edu.sg/
- Follow us on Facebook at https://www.facebook.com/westviewpri and Instagram at https://www.instagram.com/westviewps/?hl=en
- Many teachers are also using Classdojo for ease of communication and updates with parents.
- More details will be shared with you.

Parent-Teacher Conferencing

- If you need to speak to your child's/ward's teacher, an appointment should be arranged prior to the date through:
  - a note in your child/ward's Student Handbook
  - an email to the teacher or the school
  - a message left with the General Office

Let's Talk!



HOME-SCHOOL PARTNERSHIPS

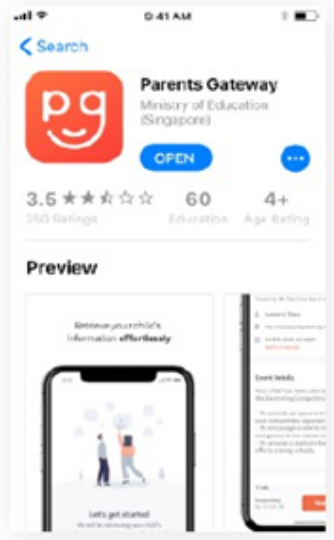
Parents Gateway

SingPass Registration and 2FA Setup

- SingPass 2-Step Verification (2FA) is required for on-boarding. If you have not registered for a SingPass or have not set up the 2FA, please visit the SingPass website. (https://www.singpass.gov.sg)
- Should you require further assistance, please contact SingPass Helpdesk at 6643 0555.

Download Parents Gateway Mobile App

- Open the Apple App Store or Google Play Store app on your mobile phone.
- Search for the 'Parents Gateway' mobile app, or scan the QR code below.
- Download and install the app onto your phone.
- Enable 'Allow Notifications' to receive push notifications.



For Android	For iOS

Parents Gateway!

HOME-SCHOOL PARTNERSHIPS

Absences

- Please inform your child's form teachers if your child/ward is going to be absent
- Absence should be covered by medical certificates from doctors or letters from parents
- You can submit reasons for absence and upload medical certificates (MC) and letters via Parents Gateway
- School will only accept up to five letters from parents as valid reasons per semester
- Students are strongly discouraged from taking leave before the school vacation period or during term time

Early Dismissal

- If your child is unwell/needs to be released early, a parent/guardian is required to accompany him/her home from school
- Report at the security counter to get a visitor's pass
- Proceed to the General Office to sign and record your particulars in the Early Dismissal Logbook.
- Collect the Pupil's Early Departure Permit Pass from the office staff and present it to the security officers before leaving the school premises

We are partners!

HOME-SCHOOL PARTNERSHIPS

Partners-in-Action

- Dedicated parents who partner the school to support fellow parents in nurturing their children
- Provide a platform for parents to network, share, learn, and support each other in their parenting journey
- You are invited to contribute and be one of our partners in PiA
- Register your interest at https://go.gov.sg/wvpspia



SCAN ME

Partners-in-Action!



SCHOOL SERVICES

How can we help you?

Financial Assistance Scheme (FAS)

- Applicable to Singapore Citizens only
- Apply online via the new Student Finance System (SFS) e-Services portal using Singpass (through PG under Services > Financial Assistance) or through the website at https://studentfinance.moe.gov.sg
- You may speak to our clerical staff to make further enquiries



Health Services

- To support your child's well-being, the Health Promotion Board provides free health services, such as screening, immunisation and dental checks in schools
- Parents must give their consent before their children receive the services
- Log on to http://childconsent.hpb.gov.sg using your Singpass to submit your consent online once it is available

Student Care Services

Big Heart Student Cares Services @ WVPS

BIG HEART
STUDENT CARE

- Contact Big Heart SCC at 9855 2910
- Email : westview@shgstudentcare.com.sg
- Operating Hours :
  - School Days 1.30 pm to 7.00 pm (Monday to Friday)
  - School holidays 7.30 am to 7.00 pm (Monday to Friday)
  - Closed on Saturdays, Sundays and public holidays

School Bus

96 Transit

- You can check the school's website for more details
- Contact the bus company at 93555056

SCHOOL SERVICES

How can we help you?

Book Shop and School Uniform



Pacific Bookstores

- Contact Pacific Bookstores at 6929 8012
- Website : http://www.pacificbookstores.com
- Email : sales@pacificbookstores.com
- Operating Hours :
  8.00 am to 3.00 pm (Monday to Friday)
  Lunch Break : 12.30 pm to 1.30 pm
- (NOTE: You are encouraged to make your purchases online. Submit your pre-orders and have the items delivered to you or self-collect at the school bookshop. Appointments needed.)

Dental Clinic



- Contact the clinic at 87985043
- Opening Hours: Please refer to school website




Thank you!